

**Burlington Children’s Space  
Board of Directors  
Meeting Minutes  
August 21, 2024  
Zoom Video Conference**

**Board Members Present:** Alan Matson, Molly Scaife, Julie Dumas, Alissa Carberry

Guest: Khamal Edwards

<b>Call to Order</b>	The meeting was called to order at 12:05 pm.	
<b>Minutes</b>	Minutes from July were not reviewed because we did not have a quorum. They will be reviewed in September.	
<b>Directors Report</b>	<ul style="list-style-type: none"> <li>• We had only a few folks attending so we just did casual updates on things happening at BCS and around.</li> <li>• Alan talked about his connections with legislators and he offered to testify or communicate with others involved in the VT government about how Act 76 has been critical to survival and now growth of BCS.</li> <li>• We still want to think about what else can we do for Staff retention and then recruitment.</li> <li>• Alan also learned that Act 76 is not permanent so we should continue to advocate for continuing this funding.</li> <li>• Molly reports she did fix the BSC reporting information at the VT Secretary of State website.</li> <li>• BCS has gotten a new telephone system which will be a welcome replacement of the 30-year-old one.</li> <li>• Molly reported inservice was going well.</li> <li>• She reports it continues to be difficult to fill preschool slots and her infant and toddler waitlists remain long. There are many more preschool slots in the school that are free and we are competing with this for students.</li> <li>• There is a person from NAYCE who can mentor BCS on the application and help us learn how to submit the best application next time.</li> <li>• They hired a new teacher, Jim for the old toddler classroom but still down one teacher and continuing to advertise.</li> <li>• The Head Start stipend this year has increased 3K to a total of 163,000. Molly is asking the board to consider the additional 5,000 for her and Katlyn as the continue to do the HS paperwork and home visits. They do not plan to turn this work over to the classroom teachers.</li> <li>• Molly discussed increasing the cost of the food for paying families. The food costs have gone up and we have not increased the fees. She is going to change the fee from 80 to 100 per month for paying families.</li> </ul>	
<b>Financials</b>	<ul style="list-style-type: none"> <li>• The profit and loss statement continues to show that the</li> </ul>	

	<p>income is matching expenses</p> <ul style="list-style-type: none"> <li>• Increases in tuition will happen in October when there is also an increase in who is eligible for the state subsidy.</li> <li>• Khamal is working on cutting some unnecessary costs to supplies</li> </ul>	
<i>Adjournment</i>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 12:45 pm.</li> </ul>	

Next scheduled meeting: September 18, 2024 on Zoom.

Signed: Julie Dumas      10/23/24  
Name (Chair)                      Date